

**SMT. RAJKAMAL BABURAO TIDKE
MAHAVIDYALAYA, MOUDA DISTT. NAGPUR**

**REPORT OF MEETINGS OF IQAC
IN THE SESSION 2019-20**

(Notice, Dates, Agendas and Minutes of the Meetings)


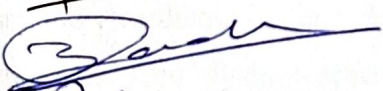



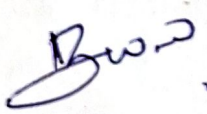
During 2019-20 the IQAC of the college took three meetings with the stakeholders. Its dates agendas and minutes are given in details as below:


NOTICE OF THE FIRST MEETING 15th June.2019

All the teachers and non- teaching staff and hereby informed that there will be a meeting of IQAC under the chairmanship of the Principal on 20th June. 2019 at 11.30 a.m. to 12.30 p.m.in the Principal's Cabin.


Agenda of the meeting

1. Regarding Admission and provision of the information of the new stream (B.Sc. I)

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| ① |  | ⑦ | A.P. Tidy |
| ② |  | ⑧ | Signature |
| ③ |  | ⑨ | Yade |
| ④ |  | ⑩ | Shadham |
| ⑤ |  | ⑪ | Signature |
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IQAC Coordinator
Smt. Rajkamal B. Tidke
Mahavidyalaya Mouda
Dist. Nagpur




Principal
Smt. Rajkamal Baburao Tidke
Mahavidyalaya Mouda
Dist. Nagpur

20th June 2019

11.30a.m.

Minutes of First Meeting

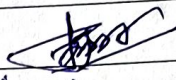
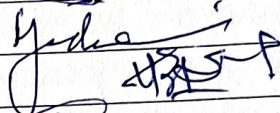
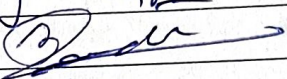
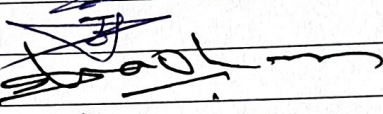
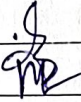
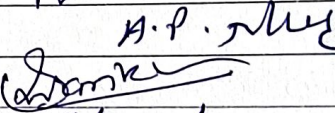
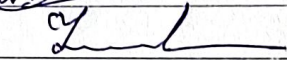
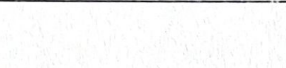

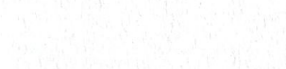
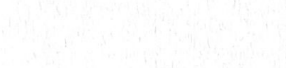
1. Regarding Admission and furnishing the information of the new stream (B.Sc. I) (35Minutes)

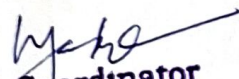
About this meeting the principal had already given the notice prior five days. So that the teacher should get the time for preparation of the meeting. As per the notice all the teachers and also the non teaching staff gathered for the first meetings of the session 2019-20. As we know that the first meeting of the session is about the admission procedure. The Principal and the IQAC Coordinator asked to form the admission committees to run the admission procedure smoothly.

The Principal also told all the IQAC members and to the non teaching staff about the new stream i.e. B.Sc. is going to be launched from this year. The Principal also told that the advertisement has to be given for the contributory staff of the science teachers for the session. The Principal asked the in charge and the IQAC Coordinator to look for the new classroom for B.Sc. I. The Principal added that all the teachers must look for the admissions of B.Sc.as it is a new stream. According to the orders of the principal the admission committees have been formed immediately as it is the work of every year. The Principal also told about the maintenance of the discipline and cleanliness in the college premises. He also added that all the students must come in the uniforms. And all the teachers must follow the time discipline. The Principal asked the IQAC Coordinator to look at the condition of all the classrooms and if there needed any repairing of any equipments like fans, blackboard, windows and desks benches, he should be informed quickly so that he could quick action. Because he wanted everything should be okay before the actual classes begin. In this way the Principal told so many minute things. He also asked few suggestions from the teachers as well as from the non-teaching staff in order to make reformation in the administration. And whatever suggestions they have should be informed to the IQAC Coordinator, Dr. N.L. Gadge. Eventually Dr. Wagh proposed the vote of thanks and the meeting ended with the optimistic note; everyday is a new beginning.




Following members were present in the meeting.

Dr. Vinod Gawande	
Dr. Narendra L. Gadge	
Dr. Prashant Dafar	
Dr. Gopal Zade	
Dr. Ishwar Wagh	
Dr. Dilip Chavhan	
Dr. Abhay Bhakte	
Dr. Harish C. Mohite	
Dr. Atul P. Naik	
Dr. Sandhya Wankhede	
Mr. Nandlal Sapate	


IQAC Coordinator
Smt. Rajkamal B. Tidke
Mahavidyalaya Mouda
Dist. Nagpur




Principal
Smt. Rajkamal Baburao Tidke
Mahavidyalaya Mouda
Dist. Nagpur

NOTICE OF THE SECOND MEETING



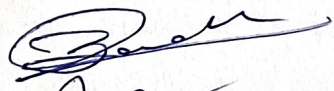


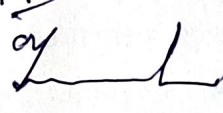
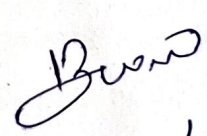
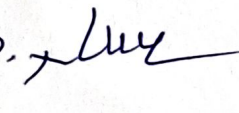
25th Sept. 2019

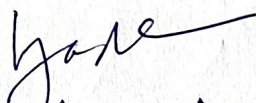
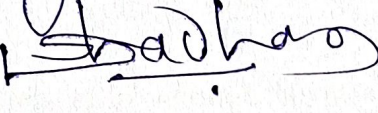


11.00 a.m.

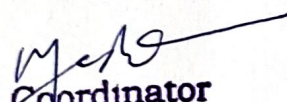
All the teachers and non-teaching staff and hereby informed that there will be a meeting of IQAC under the guidance of IQAC Coordinator and the Secretary of the institution on 1st Oct. 2019 at 11.00 a.m. to 11.50 p.m. in the Principal's Cabin.

Agenda of the meeting

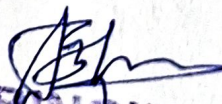
1. To discuss the issue as to who will be given the charge of Officiating Principal after the VRS of Dr. Vinod Gawande

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⑧ A. P. 

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IQAC Coordinator
Smt. Rajkamal B. Tidke
Mahavidyalaya Mouda
Dist. Nagpur




PRINCIPAL
Smt. Rajkamal Baburao Tidke
Mahavidyalaya Mouda
Dist. Nagpur

MINUTES OF THE SECOND MEETING

1st Oct. 2019

11.00am

To discuss the issue as to who will be given the charge of Officiating Principal after the VRS of Dr. Vinod Gawande (42 Minutes)

This was the emergency meeting was called by the secretary and the IQAC Coordinator in order to discuss the issue serious issue as to whom should be given the post of Principal –in- Charge immediately after the retirement of Principal Dr. Gawande sir. The IQAC Coordinator told the Secretary of the college that the post of Principal-in-charge must be filled immediately in order to run the works of the college smoothly. He also added that as the Principal Head of the college administration each and every correspondence is made only in the name of the Principal.

Then the secretary asked to the entire teacher members as to whom this responsibility should be given. The teacher members and even non-teaching members suggested the names of the senior teachers' names including Dr. Potfode, Dr. Borkar Dr. Zade and of Dr. Bhakte the librarian of the college for bearing the responsibility of the Principal-in-Charge.

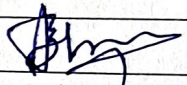
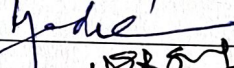
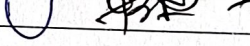
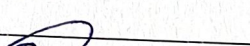
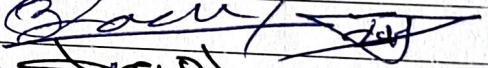
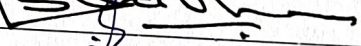

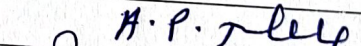

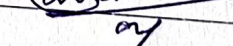
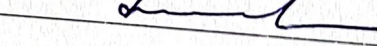
But the three senior teachers Dr. Potfode, Dr. Borkar and Dr. Zade refused to take the responsibility as they were busy in their works. Eventually the Secretary of the college gave the responsibility of the post of the Principal-in-charge to Dr. Abhay Bhakte, the librarian of the college. Then the Secretary of the college asked the Coordinator of the

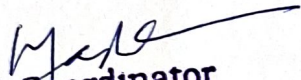


IQAC and to all the senior teachers as if they had no any objections regarding the appointment of Dr. Bhakte as the Principal-in-charge.

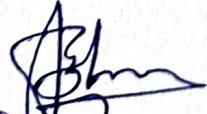
On this all the teacher members and non teaching members consented for this new appointment. Thus the secretary of the college eventually gave the responsibility of Principal-in-Charge to Dr. A. Y. Bhakte from the very date of the meeting i.e. from 1st Oct. 2019. All the members in the meeting congratulated Dr. Bhakte for his new post. Eventually Dr. I. J. Wagh proposed vote of thanks.

2. The following members were present in the meeting.

1.	Dr. Abhay Y. Bhakte	
2.	Dr. Narendra L. Gadge	
3.	Dr. Prashant S. Dagar	
3.	Dr. Gopal J. Zade	
4.	Dr. Ishwar J. Wagh	
5.	Dr. Dilip S. Chavhan	
6.	Dr. Harish C. Mohite	
7.	Dr. Atul P. Naik	
8.	Dr. Sandhya O. Wankhede	
11.	Mr. Nandlal Sapate	
11.	Hon. Prasanna B. Tidke (Secretary)	


 IQAC Coordinator
 Smt. Rajkamal B. Tidke
 IQAC Mahavidyalaya Mouda
 Dist. Nagpur




 PRINCIPAL
 Smt. Rajkamal B. Tidke
 Mahavidyalaya Mouda
 Dist. Nagpur

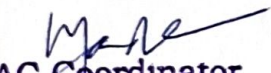
NOTICE OF THE THIRD MEETING 5th Oct. 2019

All the teachers and non-teaching staff and hereby informed that there will be a meeting of IQAC under the chairmanship of the Principal-in-charge on 10th Oct. 2019 at 11.00 a.m. to 11.50 p.m. in the Principal's Cabin.


Agenda of the meeting

1. Preparation for the farewell programme of the Principal Dr. Vinod Gawande and Superintendent Shri Nandlal Sapate (35 minutes)

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| ① B. S. ... | ⑨ ... |
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| ③ ... | ⑪ |
| ④ ... | ⑫ Shachan |
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| ⑧ A. P. ... | |


IQAC Coordinator
Smt. Rajkamal B. Tidke
Maha Vidyalaya Mouda
Dist. Nagpur




Officiating Principal
Smt. Rajkamal Baburao Tidke
Maha Vidyalaya Mouda
Dist. Nagpur

MINUTES OF THE THIRD MEETING

10th Oct. 2019

11.00 am


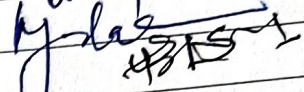
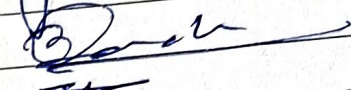

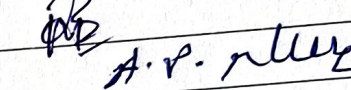

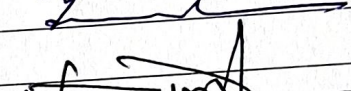
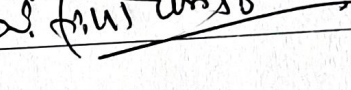




1. Preparation for the farewell programme of the Principal Dr. Vinod Gawande and Superintendent Shri Nandlal Sapate (35 minutes)


Whereas the two persons had to be retired on 30th September 2019 and 1st February 2020. Dr. Gawande had decided to take the VRS due to his health issues. And Nandlal Sapate completed his 58 years of his age in January 2020. Both persons' farewell programmes had to be taken. The stakeholders from the management; secretary Prsanna Rajabhau Tidke and Founder of the institution Shri Baburaoji Tidke asked to draw the outline of the programmes of both the persons.

So it was decided that first farewell programmes of Dr. Gawande would be taken on 15th Oct. 2019. And of Shri Nandlal Sapate farewell programme would be taken on 30th January 2020. Some of the IQAC members suggested few suggestions regarding the programmes as to what to be given to both the persons as a token of love to them. Both had given their 25 years of their lives to the institution. Then all the members discussed about the lunch menu on those particular days. Our secretary said that it would be hard time to work without those efficient persons. Both the secretary and the founder expressed their words of gratitude for both the persons. Eventually Dr. N. L. Gadge, the IQAC Coordinator proposed vote of thanks to all the members.




The following members were present in the meeting.

1.	Dr. Abhay Y. Bhakte	
2.	Dr. Narendra L. Gadge	
3.	Dr. Prashant S. Dafar	
3.	Dr. Gopal Zade	
4.	Dr. Ishwar J. Wagh	
5.	Dr. Dilip Chavhan	
6.	Dr. Harish C. Mohite	
7.	Dr. Atul P. Naik	
8.	Dr. Sandhya O. Wankhede	
9.	Mr. Nandlal Sapate	
10.	Hon. Prasanna B. Tidke (Secretary)	
11.	Dr. Vyankatesh Potfode	


IQAC Coordinator
Smt. Rajkamal B. Tidke
IQAC Coordinator Mouda
Maha Vidyalaya
Dist. Nagpur




Officiating Principal
Smt. Rajkamal Baburao Tidke
Principal
Maha Vidyalaya, Mouda
Dist. Nagpur





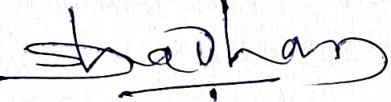
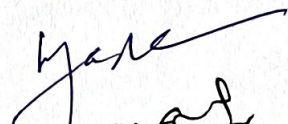

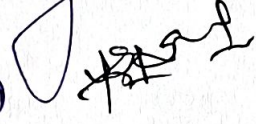
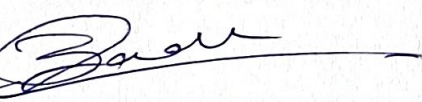


7th March 2020

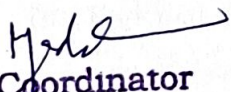
NOTICE OF THE FOURTH MEETING

All the teachers and non-teaching staff and hereby informed that there will be a meeting of IQAC under the chairmanship of the Principal-in-charge on 17th March 2020 at 11.00 a.m. to 11.45 p.m. in the Principal's Cabin.


Agenda of the meeting

- 1 Discussion about the preparation and submission of AQAR 2019-20 before the College Development Committee (45 minutes)

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IQAC Coordinator
Smt. Rajkamal B. Tidke
IMA Chavhan Mouda
Dist. Nagpur




Officiating Principal
Smt. Rajkamal Baburao Tidke
M. havidhyala, Mouda
Principal
Dist, Nagpur

MINUTES OF THE FOURTH MEETING

1 Discussion about the preparation and submission of AQAR 2019-20 before the College Development Committee (45 minutes)

17th March 2020

11.00 am


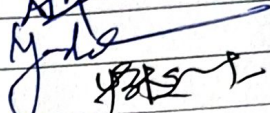
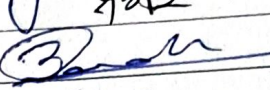
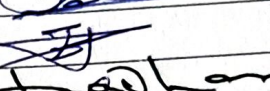

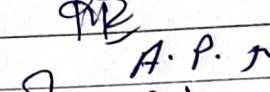
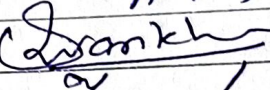
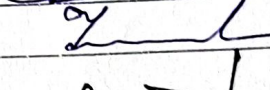
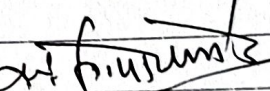
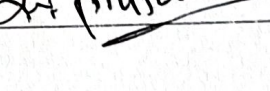


The new Officiating Principal and the chairman of the IQAC and IQAC Coordinator organized the meeting of the College Development Committee in order to prepare the AQAR as it is the important work of each session. The IQAC Coordinator told the new Principal the importance of the AQAR and why it should be sent in time. Dr. Gadge told before the college committee that after the institution got the NAAC grade it has to send the AQAR to the NAAC so that the NAAC should know the administration of the college is going according to the norms of the NAAC. Dr. Gadge added that the validity of the received NAAC Certificate is for five years and the institution has to send its AQAR for four consecutive years. In the AQAR the institution has to give the detail information of the yearly activities of the college.

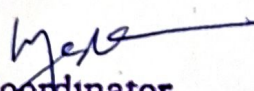
The college development committee has to check the AQAR and it also assists to complete the AQAR. Dr. Gadge told that filling and submission of the AQAR is IQAC Coordinator responsibility but each and every member and all the stakeholders; like management, teachers students parents and alumni must assist to complete the AQAR.

Therefore it is very important that the CDC must keep its watch on the AQAR and if there are errors or any irrelevant things they should be removed. The Secretary of the college, the officiating principal Dr. Bhakte and the IQAC Coordinator Dr. Gadge requested to all the teaching and non teaching members of the college to cooperate with IQAC. The Principal of the college promised that whatever help did the IQAC want it would get immediately. Eventually Dr. N.L. Gadge proposed vote of thanks.

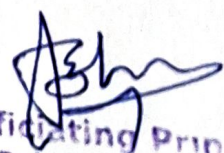


The following members were present in the meeting.

1.	Dr. Abhay Y. Bhakte	
2.	Dr. Narendra L. Gadge	
3.	Dr. Prashant S. Dafar	
3.	Dr. Gopal Zade	
4.	Dr. Ishwar J. Wagh	
5.	Dr. Dilip Chavhan	
6.	Dr. Harish C. Mohite	
7.	Dr. Atul P. Naik	
8.	Dr. Sandhya O. Wankhede	
9.	Mr. Nandlal Sapate	
10.	Hon. Prasanna B. Tidke (Secretary)	
11.	Dr. Vyankatesh Potfode	


IQAC Coordinator
Smt. Rajkamal B. Tidke
Mahavidyalaya Mouda
Dist. Nagpur




Officiating Principal
Smt. Rajkamal Baburao Tidke
Mahavidyalaya, Mouda
Dist, Nagpur